



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2017-2020 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
Univerza na Primorskem Università del Litorale - UP (University of Primorska)	SI KOPER03	Ms. Petra Zidar – Institutional Erasmus Coordinator University of Primorska, Department for International Relations, Titov trg 4, SI - 6000 Koper Tel.: +386 5 611 75 11, Fax: +386 5 611 75 30 <u>E-mail:</u> erasmus@upr.si	www.upr.si (section International Relations)
UP Faculty of Health Sciences		Ms. Andreja Breclj – UP Faculty of Health	www.fvz.upr.si

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		<p>Sciences, International Office</p> <p>Polje 42, SI-6310 Izola</p> <p>Tel.: +386 5 662 64 77 Fax: +386 5 662 64 80</p> <p><u>E-mail:</u> erasmus@fvz.upr.si andreja.brecelj@fvz.upr.si</p>	
<p>UNIVERSITY OF UDINE <i>International Relations and Mobility Office</i> v. Palladio, 8 33100 UDINE ITALY</p>	<p>I UDINE01</p> <p>PIC-Number 999899281</p>	<p>Claudia.schileo@uniud.it t outgoing mobility & Erasmus Studio Agreements Fax +39-0432-556229 phone: +39-0432- 556221</p> <p>International Student Service iss@uniud.it incoming exchange mobility fax +39-0432-556496 phone +39-0432- 556218/556497</p> <p>Academic contact: prof. Stefano Lazzer stefano.lazzer@uniud.it</p>	<p>http://www.uniud.it/international-area/incoming-mobility</p> <p>general course catalogue: https://next.uniud.it/it/dattica</p> <p>courses held in english: http://www.uniud.it/international-area</p>

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
					[total number of months of the study periods]	
SI KOPER03	I UDINE01	1014	SPORTS	1 st , 2 nd , 3 rd	30 (6 students x 5 months)	/

I UDINE01	SI KOPER03	1014	SPORTS	1 st , 2 nd , 3 rd	30 (6 students x 5 months)	/
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* *Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training *
				[total number of days of teaching periods]	
SI KOPER03	I UDINE01	1014	SPORTS	10 days (2 persons x 5 days)	10 days (2 persons x 5 days)
I UDINE01	SI KOPER03	1014	SPORTS	10 days (2 persons x 5 days)	10 days (2 persons x 5 days)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level ²	
				Student Mobility for Studies	Staff Mobility for Teaching
SI KOPER03	813 Sports	Slovene	English	B2	B2
I UDINE01	813 Sports	Italian	English	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

The institution (SI KOPER03) welcomes students and staff with disabilities. For further details regarding this matter please check with relevant faculty.

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
SI KOPER03:	15 June (applications deadline)	15 October (applications deadline)
I UDINE01	15 May (nomination)	30 September (nomination)

[to be adapted in case of a trimester system*

- **I UDINE01** will send a detailed Erasmus nomination list by e-mail. It cannot be guaranteed another modality to nominate Erasmus students from I UDINE01.
- Partner Universities have to send a detailed Erasmus nomination list by e-mail (to iss@uniud.it). **I UDINE01** cannot guarantee the acceptance of another modality to nominate Erasmus students by partner Universities (such as online nominations etc...).
- **I UDINE01** will send its decision (information package) within 8 weeks at the maximum from the reception of the nomination letter.
- Erasmus incoming student at **I UDINE01** has to collect the Transcript of Records before leaving Udine, otherwise the Transcript of Records will be issued and sent by I UDINE01 no later than 5 weeks directly to the personal post address of the student.

2. The receiving institution will send its decision within 5 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

SI KOPER 03:

Slovenian grading system		ECTS grading system
10	EXCELLENT	A
9	VERY GOOD	B
8	VERY GOOD	C
7	GOOD	D
6	SATISFACTORY	E
5 OR LESS	FAIL	F

[Erasmus code]	WEB PAGE
I UDINE01	http://www.uniud.it/it/didattica/area-servizi-studenti/servizi-studenti/outgoing-mobility/ects-e-la-distribuzione-statistica-dei-voti

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI KOPER03	See first page of this agreement	http://www.upr.si (Section International Relations)
I UDINE01		http://www.uniud.it/international-area/incoming-mobility/vivere-a-udine_living_in_udine/issue-renewal-of-residence-permit?lingua=eng

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be

provided by the following contact points and information sources:

Institution n [Erasmus code]	Contact details (email, phone)	Website for information
SI KOPER03	See first page of this agreement	http://www.upr.si (Section International Relations)
I UDINE01		<u>At the University of Udine:</u> Non Eu students can provide personally to get a private insurance in order to obtain the VISA for the study period. Eu students can ask to the home authorities for the European Health Insurance ("TEAM") for the full Erasmus study period.


4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:


Institution n [Erasmus code]	Contact details (email, phone)	Website for information
SI KOPER03:	See first page of this agreement	http://www.upr.si (Section International Relations)
I UDINE01		http://www.uniud.it/international-area/incoming-mobility/vivere-a-udine_living_in_udine/issue-renewal-of-residence-permit?lingua=eng

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
SI KOPER03	Prof. Dragan Marušič, PhD, Rector By authorization No. 1143- 127/2016 11.10.2016:	24.3.2017	BY AUTHORIZATION 

³ Scanned signatures are accepted



	Assoc. Prof. Dr. Sc. Nejc Šarabon, Dean of Faculty of Health Sciences		
I UDINE01	Vice Rector for International Mobility prof. M. Ballerini		Monica Bellericini 23.03.17